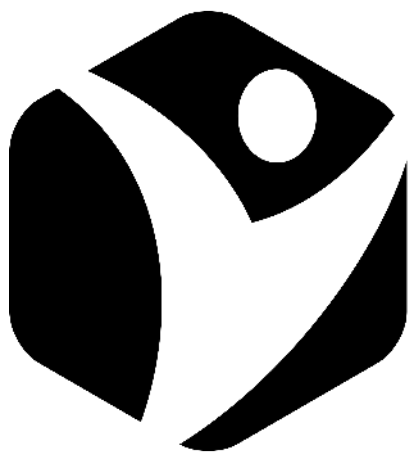


**The Community Campus
Health and Safety Plan
for Students and Families**



**The Community
Campus**

**COVID-19 Response to a Strong and Healthy Start
Fall 2020**

Dear Community Campus Families,

The Community Campus' Comprehensive COVID-19 Plan covers several scenarios for fall 2020. As Governor Phil Scott has said throughout this pandemic, we have planned for the worst while hoping for the best. It was our hope that we will be able to implement our best-case-scenario plan --- have us all safely back together and in person -- and unfortunately, it is unlikely we will be able to do that right away.

As we continue to receive additional guidance from the Governor's office, the Department of Health, and the CDC, we will update and adapt our plans accordingly. Our #1 priority is the health and safety of our enrolled children and staff and that will be the guiding principle as we determine the best plan. The one thing we are certain of is when we attend at TCC in person, everyone in building must:

- ❖ Wear a Face Mask
- ❖ Practice Effective Hand Hygiene
- ❖ Respect Spatial Distancing Guidelines
- ❖ Stay Home If You Are Ill

For the moment, relax and enjoy your last few weeks of summer. Wear a mask, wash your hands often, get fresh air and spend time with your friends and family. Trust that we are doing all of the planning necessary to ensure a safe restart to the school year, and that we will share with you any and all information when we have it.

Warmly,

The Community Campus Team

Table of Contents

The Purpose of this Plan	3
Basic Expectations: Masks and Social Distancing	4
❖ Everyone Wears a Mask Every Day	
❖ Health Screenings	
❖ Hand Hygiene	
❖ Spatial Distancing	
Sick Day Guidelines	7
❖ Symptoms Requiring Absence	
❖ Other Conditions Requiring Absence	
❖ Immediate Pick Up	
Communication Regarding Positive COVID-19 Case	7
Return to School After Having High Risk Symptoms	8
When Students May Visit the Health Office While in School	8
Health Office Structure	9
Health Office Procedures During Visit	9
Academic Support During Illness	9
Food Service Considerations	10
Nonpharmacological Intervention (NPI) Recommendations for Communicable Disease	10
Cross State Travel and Self Quarantine	11
Student and Family Resources	12
Figures	13

Comprehensive Covid-19 Plan

The Purpose of this Plan

The purpose of this plan is to outline the safe opening of The Community Campus, TCC during the COVID-19 pandemic. These guidelines have been carefully considered to address the safety, health, and welfare of our community. These procedures are subject to change as directed by the [Office of the Governor](#). As we prepare, The Community Campus is committed to the following values:

- Our building will open with health and hygiene related practices that are science-based, clearly communicated, effectively implemented, and diligently enforced for the safety of our communities.
- Social and emotional well-being is critical to engage students, support adults, and build and maintain relationships to promote academic success.
- Schools will be creative with their spaces, schedules and systems in order to maximize learning for students and to be ready to adjust as circumstances change.
- Outdoor environments will be maximized as vital spaces for learning, and connection to place, each other, and the world around us.

As we move forward with the plan, it is The Community Campus' expectation that students and families will be responsible for upholding the community standards and plans set forth by the collaborative school team. We work much better as a team, so let's stand together, continue to crush COVID-19 and plan to get back to school!

Basic Expectations: Face Masks, Health Screenings, Hand Hygiene, and Spatial Distancing

1. Everyone Wears a Mask Every Day

- ❖ We will be following the guidelines developed by the Vermont Department of Health and the Agency of Education, which were last revised August 01, 2020.
 - These guidelines, per the [Vermont Department of health](#), are the procedures we wish for all to comply. Please review the document to master these skills.
 - Fabric face masks should be washed daily either by hand or by machine
- ❖ The expectation is that every individual in the building wears a mask at all times, in order to be in compliance with the Department of Health (DOH) and Agency of Education (AOE) the expectation that “all staff and students are required to wear facial coverings while in the building, as well as outside where physical distancing cannot be maintained.”
- ❖ “Face Mask Breaks” will be built into the daily school schedule in times where spatial distancing is easily achieved in order to allow students to take their face masks off for periods of time.
 - Face mask breaks will occur during times of stationary student work time with the understanding that any time a student is moving around the classroom or school building, a face mask is worn.
- ❖ Face Masks with clear window panels around the mouth/lips will be provided for students with hearing impairments, speech-language delays in order to support facial expression recognition and speech perception.
- ❖ TCC staff will model mask wearing behaviors and signage will be posted throughout all buildings to reinforce mask wearing behavior.
 - How to Help Your Child Adapt to Wearing a Mask (Figure 1)

2. Health Screenings

- ❖ Every student and every staff member will be part of a daily health screening at the entrance door on the small parking lot side of the building
 - Parents are required to wait with their child until they safely enter the building.
- ❖ If a student is found to be symptomatic during the health check, they will not be allowed to attend school. Students who are cleared to enter the school building will be directed to do so by school staff.
- ❖ Students will report directly to their assigned classroom once they have completed all required screening.
- ❖ The following criteria will be used to determine if a person does not pass the health screening.

- Temperature of 100.4 (F) or greater by a non-contact thermometer
- Answers 'yes' to any of the following; cough, shortness of breath, difficulty breathing, chills, repeated shaking with chills, muscle pain, headache, sore throat, new loss of taste or smell
- ❖ Documentation of information obtained during health screenings
 - Only abnormal health screening information will be documented by TCC staff. Daily health screening information will be documented in the ProCare app.

3. Hand Hygiene

- ❖ All students and staff are expected to practice effective hand hygiene at the following times; arrival to school, before and after eating, after using the restroom, after coming in contact with bodily fluid, before and after handling facial coverings, after playing outdoors, and before switching locations.
- ❖ Wash hands with soap and water for at least 20 seconds. If hands are not visibly dirty alcohol-based hand sanitizers with at least 60% alcohol can be used if soap and water are not readily available.
- ❖ The TCC staff will provide plenty of hand lotion to support healthy skin care for students and staff.
- ❖ Extensive signage describing handwashing steps near sinks, and in hallways specifically located by touchless hand sanitizing stations will be visible in all school buildings

4. Spatial Distancing

- ❖ Hallways will be labeled as one way travel to manage the flow of students during transitions as much as possible.
- ❖ Students will remain in their pods for in person instruction and lunch. Recess will take place by classroom cohorts.
- ❖ Arrival and departure times of students at the beginning and end of the day will be staggered over the 15 minute drop off period. This may be extended.

5. Compliance

- ❖ An inability to adhere to these expectations (in the developmentally appropriate age group) will result in reinforced education, a collaborative conversation among parent and student.
 - Reinforced education will include a review of all materials as well as demonstration of appropriate hand washing and mask wearing.
 - Collaborative conversations among parent and student will review the guidelines and find ways to assist the student in following the mandatory

school health and safety procedures for the in person learning environment.

Student Sick Day Guidelines

1. Symptoms Requiring Absence and/or Immediate Pick Up from School

- ❖ **Fever** (temperature higher than 100.4 F)
- ❖ **Respiratory symptoms** (cough, congestion, runny nose, sore throat, shortness of breath)
- ❖ **New unexplained loss of taste or smell**
- ❖ **A significant new rash, particularly when other symptoms are present**
- ❖ **Have large amounts of nasal discharge in the absence of allergy diagnosis**
- ❖ **Tested positive for COVID-19**
- ❖ **Had a close exposure to a confirmed COVID-19 case**
 - **“Close Exposure” is defined as less than six feet apart for 15 or more minutes at a time**

2. Other Conditions requiring absence

- ❖ The first 24 hours of various antibiotic treatments (i.e. strep throat, pink eye, etc.)
- ❖ Undiagnosed, new, and/or untreated rash or skin condition note requiring an individualized plan of care to stay home

3. Immediate Pickup

- ❖ Constitutes within a reasonable amount of time (approximately 45 minutes) from location
- ❖ If there will be a delay, parents or caregivers must delegate an emergency contact to pick up your student from school.

Communication Regarding Positive COVID-19 Case

1. If a positive case of COVID-19 is identified, the TCC staff will refer to [Vermont Safety and Health Guidance for Reopening Schools, Fall 2020](#)
 - ❖ An email will be sent to parents of students and staff members who have been identified as being in close contact with the individual who has tested positive for COVID-19.
 - ❖ Communication from TCC to families regarding a positive COVID-19 case will occur via email and will include only general information to protect confidentiality in accordance with FERPA and all other state and federal laws.
 - ❖ A form letter drafted by the Vermont Department of Health will be mailed home with information on symptoms to watch for and when to call a healthcare professional.

- ❖ Areas used by the person with a positive COVID-19 test will be closed off, cleaned and disinfected per the [Vermont State Strong and Healthy Start Guidelines](#)
- ❖ TCC staff will participate in contact tracing as requested by the Health Department
- ❖ Decisions about school closure will be made based on guidance from the Vermont Agency of Education

Return to School After Having High Risk Symptoms

1. Refer to [COVID Fever/Symptom Flowchart](#) (Figure 4)
 - ❖ Communication must be provided to the Education & Business Director
 - ❖ Healthcare provider notes should be provided as applicable.
 - ❖ If a student or staff absence is related to travel quarantine, they may return to school after a 14 day self-isolation or 7 day isolation followed by a negative Covid test.
 - Travel quarantine pertains to those who travel internationally or to those who who travel outside the state of Vermont to another state with greater than 400 active cases of COVID-19 per one million residents
 - ❖ TCC will reference the exclusion criteria updated weekly by the [Vermont Agency of Commerce and Community Development](#) pertaining to leisure travel to and from the State of Vermont.

1. Students will be evaluated immediately if the following symptoms present themselves:
 - ❖ Confusion/ “doesn’t seem to be themselves”/disorientation
 - ❖ Decreased level of consciousness
 - ❖ Shortness of Breath/Respiratory Distress
 - ❖ Dizziness/Lightheadedness
 - ❖ Vision impairment
 - ❖ Diabetic low blood sugar/high blood sugar
2. In order to promote isolation, and decrease health office congestion, Teachers will be provided a flowchart of common student ailments and treatments to help determine if students need to be picked up by a parent or emergency contact.
 - ❖ Teachers will try to do well care in the classroom setting.
 - ❖ Student will be isolated to the vestibule seating area if presenting with high-risk COVID symptoms and will need immediate pickup from parent or guardian.
 - ❖ If a student needs to be picked up, a parent or guardian will remain in the car and a school staff member will escort the student to the vehicle.

Academic Support Regarding Illness

1. TCC in communion with the WCSU will continue to support students with acute or chronic health conditions on all learning days.
2. TCC in communion with the WCSU staff will accommodate students academic needs.

Food Service Considerations

1. WCSU school meal program will continue to be a safe and nutritious source of food for students throughout the school district & will be available at TCC
 - ❖ Students will continue to be able to access locally sourced, wholesome food prepared by dedicated food service providers.
2. Students and staff will have the option of purchasing meals from the food service program and will eat all meals in assigned classrooms.
3. Applications for Financial Assistance for school meals will be available throughout the school year to accommodate families with changing economic circumstances
 - ❖ Information on additional forms of food assistance will be provided to students and families
 - [3SquaresVT](#)
 - [WIC](#)

Nonpharmacological Intervention (NPI) Recommendations for Communicable Disease

1. Community
 - ❖ TCC will be in collaboration with local Pediatricians to promote up-to-date vaccinations, including flu vaccine, in accordance with Vermont State law.
 - Students who do not meet the [Vermont State Immunization Requirements](#) for School Children will be required to complete a Religious Immunization Exemption Form available on the Vermont Department of Health website.
 - ❖ Vermont State Residents will adhere to the [state-wide face mask mandate](#) while in public wherever close contact is unavoidable as of 08/01/2020
 - ❖ TCC staff will continue to follow up-to-date communications from the DOH, CDC, WHO, and the Office of the Governor, regarding community-specific communicable disease concerns, planning, and interventions
2. Environmental
 - ❖ Daily high touch surface cleaning: TCC has a plan that complies with VT Dept of Health regulations and CDC guidelines, for the cleaning of the building.

- ❖ TCC will implement new procedures to ensure cleaning and disinfecting of surfaces in restrooms, cafeterias, meeting rooms, classrooms, shared spaces, and drop-off and pick-up locations in compliance with CDC guidelines.
- ❖ Perform triage of student needs outside of vestibule entrance, and for those with “high-risk” symptoms, direct to separate isolation area for evaluation
- ❖ If someone tests positive for COVID after being on campus, follow these [CDC cleaning guidelines](#):
 - “If it has been less than 7 days since the sick person used the facility, clean and disinfect all areas used by the sick person following the [CDC cleaning and disinfection recommendations](#).
 - If it has been 7 days or more since the sick person used the facility, additional cleaning and disinfection is not necessary. Continue routinely cleaning and disinfecting all high-touch surfaces in the facility.
 - “Employees **not considered exposed** should self-monitor for symptoms such as fever, cough, or shortness of breath. If they develop symptoms, they should notify their supervisor and stay home.”
- ❖ Posters/Signage throughout campus encouraging frequent hand washing and mask wearing and spatial distancing.
- ❖ Touchless hand sanitizer dispensing units at each building entrance, and throughout each school building.
- ❖ Increased ventilation in school buildings - windows and doors will remain open and outdoor classroom space will be utilized when possible

Cross-State Travel and Self Quarantine Recommendations

1. Travel and/or relocation to the State of Vermont from any other state/county that has greater than 400 active COVID-19 cases per million people will require a self quarantine as defined by the [Vermont Department of Health](#).
 - ❖ For additional information, please reference the [Cross-State Travel Map](#), updated every Friday with raw data from Johns Hopkins University.
 - ❖ The WCSU community respectfully requests that all families abide by these guidelines when relocating to or traveling from the State of Vermont.

Student and Family Resources

1. World Health Organization rolling updates on COVID-19
<https://www.who.int/emergencies/diseases/novel-coronavirus-2019/events-as-they-happen>
2. Centers for Disease Control and Prevention, Coronavirus Disease 2019 (COVID-19)
<https://www.cdc.gov/coronavirus/2019-ncov/about/transmission.html>.
3. Handwashing and Hand Sanitizer Use at Home, at Play, and Out and About,
<https://www.cdc.gov/handwashing/pdf/hand-sanitizer-factsheet.pdf>
4. CDC How to Manage Your COVID Symptoms at Home: <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>
5. AAP COVID-19 Planning Considerations for Return to In-Person Education in Schools:
<https://services.aap.org/en/pages/2019-novel-coronavirus-covid-19-infections/covid-19-planning-considerations-return-to-in-person-education-in-schools/>
6. CDC Child Care, Schools, and Youth Programs Guidance:
<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/index.html>
7. Cover your Cough Posters (CDC) https://www.cdc.gov/flu/pdf/protect/cdc_cough.pdf
8. Cover Cough and Sneezes
https://www.cdc.gov/healthywater/hygiene/etiquette/coughing_sneezing.html
9. How to Protect Yourself and Others
<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention-H.pdf>
10. Stay Home if you are Ill Posters (CDC) <https://www.cdc.gov/flu/pdf/freeresources/updated/stay-home-from-work-poster.pdf>
11. Physical Distancing
<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/social-distancing.html>
12. Guidance for disinfectant education for staff
<https://www.quill.com/content/index/education/education-resources/stay-healthy/cleaning-disinfecting-classroom.pdf> <https://www.cdc.gov/flu/school/cleaning.htm>
https://apps.cdpr.ca.gov/schoolipm/school_ipm_law/differences_antimicrobial_gpc.pdf.
13. Office of Governor Phil Scott <https://governor.vermont.gov/>
14. Wear a Face Mask to Keep COVID-19 from Spreading
<https://www.healthvermont.gov/sites/default/files/documents/pdf/COVID-19-VDH-mask-guidance.pdf>
15. A Strong and Healthy Start; Safety and Health Guidance for Reopening Schools, Fall 2020
<https://education.vermont.gov/sites/aoe/files/documents/edu-vdh-guidance-strong-healthy-start-school-health-rev-20200617.pdf>
16. Public Health Guidance for Community-Related Exposure
<https://www.cdc.gov/coronavirus/2019-ncov/php/public-health-recommendations.html>
17. Cross State Travel Information <https://accd.vermont.gov/covid-19/restart/cross-state-travel>

(Figure 1)

How to Help Your Child Adapt to Wearing a Mask

7 Quick Tips for Parents 

Explain WHY

Use easy-to-understand language and positive phrasing 

For example, "Many people are sick right now. Wearing a mask will protect you from germs."

Take a Picture

Ask family members or friends to take pictures of themselves wearing masks.

You can even arrange a virtual get together so everyone can show off their masks. 

Practice Makes Perfect

Shape the behavior by breaking it down into smaller steps. Then practice & reinforce each step!

1. Holding the mask.
2. Putting it against his or her face.
3. Securing the elastic.



Let's Pretend

Integrate masks into your favorite pretend play schemes.

Encourage your child to dress up as a doctor, nurse, or veterinarian.



Get Creative

Allow your child to decorate their mask using crayons or markers.

If you are planning to make a DIY cloth mask, allow him/her to pick the fabric color or pattern.



Stuffed Animals & Dolls Need Masks Too

Put a mask on your child's favorite stuffed animal or doll as a reminder that we are all in this together! 

Start with Familiar Clothing

Choose clothing that your child already wears and turn it into a mask.

Some ideas include: a scarf, balaclava or bandana 

FOR MORE INFORMATION VISIT BISBEHAVIORAL.COM OR FOLLOW @BISBEHAVIORAL ON SOCIAL MEDIA | © 2020 BEHAVIORAL INTERVENTIONS AND SOLUTIONS, LLC | KIDS WEARING MASKS CLIPART BY: BUNNY ON A CLOUD

(Figure 2)

Windsor Central Supervisory Union
Student Sick Policy School Year 2020-21

Dear Parent or Guardian,

Your student has met criteria for our sick day policy. We ask that you please keep the school nurse informed of illness-related absences and/or COVID-19 diagnosis or exposure, and contact the Health Office for any questions at 802-457-1318 ext.1218.

Symptoms and conditions requiring absence from campus:

Infectious Disease Symptoms	Other Conditions:
<ul style="list-style-type: none"> ● <u>Fever or fever-like symptoms</u> <ul style="list-style-type: none"> ○ Temperature above 100.4 F or with or without the presentation of fatigue/body aches/chills/rigors. ● <u>Respiratory symptoms</u> <ul style="list-style-type: none"> ○ Cough, congestion, runny nose, sore throat, shortness of breath not appeared to be related to allergies or asthma. ● <u>Gastrointestinal symptoms</u> <ul style="list-style-type: none"> ○ Diarrhea, vomiting, or severe nausea. ● <u>New unexplained loss of taste or smell</u> ● <u>Student reported or has been notified that they have been in close contact with a confirmed positive COVID-19 case</u> 	<ul style="list-style-type: none"> ● <u>Confirmed non-COVID viral infectious disease</u> <ul style="list-style-type: none"> ○ Ex: influenza or rhinovirus ● <u>Contagious infections requiring antibiotic treatment</u> <ul style="list-style-type: none"> ○ Ex: Strep throat or pink eye ● <u>Undiagnosed, new, and/or untreated skin rash or condition</u> ● <u>Doctor's note requiring an individualized plan of care to stay home due to medical concerns.</u>

Procedure for Return to School:

Infectious Disease Symptoms	Other Conditions:
<ul style="list-style-type: none"> ● If <u>presenting</u> with symptoms, please test student for COVID-19 and/or provide doctor's note for other treatment-specific guidelines. ● If notified to self-quarantine due to a <u>close exposure to a confirmed COVID + case</u>, please stay home and monitor symptoms for 14 days from last known exposure. ● If <u>NEGATIVE</u> for COVID-19, please remain home for 24 hours symptom-free without the use of medication. Please reconsider testing if symptoms worsen. ● If <u>POSITIVE</u> for COVID-19, student must self-isolate according to the guidelines set forth by the Vermont Department of Health. . 	<ul style="list-style-type: none"> ● If confirmed that student has non-COVID viral illness please provide a negative COVID test result and/or a doctor's note to confirm other diagnosis. Student may return once 24 hours symptom-free without the use of medication. ● After the first 24 hours of various antibiotic treatments for contagious infections (i.e. strep throat, pink eye, etc.) ● Doctor's note requiring an individualized plan of care to stay home due to medical concerns as specified.

Dial 2-1-1 to connect with the VT Department of Health for questions related to COVID-19
(802)-863-7200 VT Dept of Health phone number for non-health related COVID-19 questions
<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html> CDC Symptom Checker

(Figure 3)

Confirmed COVID-19 Case in the Windsor Central Supervisory Union

Dear families/staff/Board:

On XX date we learned about a [person/student/staff/camper] with Coronavirus Disease 2019 (COVID-19) at [facility/school name]. We recommend that you take action to help limit the spread of COVID-19, even if your child is not experiencing symptoms.

The most important things you can do:

- Make sure your child is wearing [a mask](#).
- Make sure your child is [washing their hands](#).
- Keep your child home if they are sick.
- Call your primary care provider if you or your child has symptoms [of COVID-19](#).

What is COVID-19?

A new coronavirus causes COVID-19, which is an illness that was discovered in 2019. Coronaviruses are a type of virus that are named for the crown-like spikes on their surface. There are many kinds of coronaviruses including some that cause respiratory illnesses, like the common cold. The specific symptoms of COVID-19 include:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

How does COVID-19 spread?

COVID-19 spreads mainly from having close contact with someone who has a COVID-19 infection. The virus is thought to spread by droplets from person to person when they speak, cough, or sneeze. Droplets travel less than 6 feet. When droplets from another person get in your mouth or nose you can inhale into your lungs. This virus can be spread by people without symptoms.

How can parents and guardians help prevent COVID-19 from spreading?

- If your child is sick, keep them home.
- Make sure members of your household wash their hands often using soap and water for 20 seconds.
- Make sure every member of your household covers their coughs and sneezes with a tissue or their elbow, and then washes their hands afterwards.
- Wear a mask in public when you cannot stay 6 feet apart from other people.
- Answer the phone if the Health Department calls. A contact tracer may be trying to reach you with important information.

(Figure 3 - cont)

We are working with the Health Department to keep our community safe.

- We continue to follow the Health Department's guidance [for Childcare and Summer Programs](#).
- We cleaned and disinfected the [facility/school name] per the Health Department guidance.
- Employees and sick children will not return to work until they are healthy.

Learn more about [getting tested in Vermont](#).

Thank you for understanding that, due to medical privacy laws, we are not able to release the names of the individuals with COVID-19. We will continue to communicate changes and updates with you. With your participation, we believe we can create a safe and fun experience for your children.

If you have any questions, please feel free to reach out to the Windsor Central Supervisory Union COVID Coordinator.

Many thanks,

(Figure 4)

COVID-19 FEVER/SYMPTOMS FLOW SHEET

While at school student has temp >100.4° (non-touch forehead thermometer) that does not resolve within 30 minutes

OR

While at school student has symptoms of COVID-19 which may include:

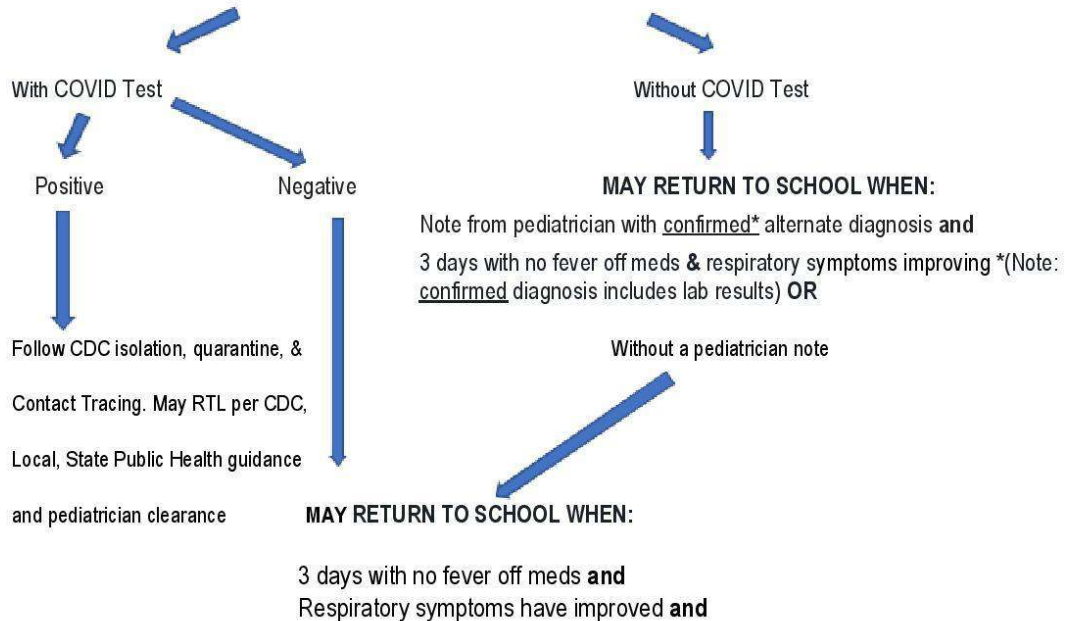
- Fever, chills, rigors
- Cough
- Shortness of breath
- Rash
- Nasal congestion or rhinorrhea
- Sore throat
- Nausea or vomiting or diarrhea
- New loss of taste or smell
- Fatigue
- Headache
- Myalgia
- Poor feeding or poor appetite

OR

Student or parent/guardian reports known or suspected exposure to COVID-19 within past 14 days of school attendance



DON YOUR PPE & ISOLATE STUDENT UNTIL YOU SEND HOME TO STAY HOME AND REFER TO PEDIATRICIAN



(Figure 3)

10 days since symptoms first appeared **or**
10 days after test if no symptoms **or**
14 days after exposure to known contact **or**
2 negative COVID tests 24 hours apart

(Figure 5)

